

**Memorandum to the File  
Case Closure**

**Alleged Misuse of Travel Funds  
Office of Information & Technology  
(2010-02858-IQ-0017)**

The VA Office of Inspector General (OIG) Administrative Investigations Division while investigating other allegations discovered that Mr. (b) (7)(C), OI&T, sought and received improper reimbursement for official travel on two occasions. Federal travel regulations state that an agency may pay only those expenses essential to the transaction of official business. 41 CFR §301-2.2.

A review of travel records disclosed that Mr. (b) (7) was on official travel to Washington, DC, during (b) (7)(C) 2010, and on official travel to Chicago, IL, during (b) (7)(C), 2010. In both instances, Mr. (b) (7) requested and received reimbursement for the maximum allowable amount for lodging rather than the actual lower lodging costs. For his (b) (7)(C) 2010 travel, he received \$323.50 more than he was entitled, and for his (b) 2010 travel, he received \$513.78 more than he was entitled. Mr. (b) (7) admitted that he made a mistake when he did not manually enter the actual hotel charges and was inadvertently paid a higher reimbursement.

In a review of Mr. (b) (7)(C) travel records for the 2010 calendar year, we found no other lodging cost discrepancies. In a December 21, 2010, email, Mr. (b) (7) provided us copies of two checks he wrote to the Department of Veterans Affairs Agent Cashier and mailed to VA Central Office to reimburse the Government. Check #7277 was for \$323.50, and check #7278 was for \$513.78. We are closing this issue without issuing a formal report or memorandum.

Prepared and Approved by:

(b) (7)(C)

Date

1/3/2011